

Biographical Sketch Assembly Instructions

- The pre-formatted section at the top of the page includes the following sections:
 - NAME
 - POSITION TITLE
 - INSTITUTION LOCATION
 - DEGREE(s)
 - YEAR(s)
 - FIELD OF STUDY
- These sections will be populated with data provided to us by the Service Providers. The Service Providers will send this data in the form of an attachment.
- Section A (Position and Honors), Section B (Selected peer-reviewed publications [in chronological order]) and Section C (Research Support) will be provided by the Service provider in the form of an attachment.
- Please note that Section C (Research Support) will be on a separate page from Sections A and B.
- All boilerplate text must be in 10-point font.